

SharePoint® win

Edit Microsoft® Excel® 2010 spreadsheets from virtually anywhere

With Microsoft® Excel® Web App, you can access and edit a spreadsheet from virtually anywhere you have access to a web browser.

To use Excel Web App:

1. Post your Excel 2010 content to a SharePoint 2010 site.
2. To modify your spreadsheet, click **Edit** next to the File tab. The document will open in your browser with Microsoft® Office Web Apps.
3. A Ribbon with many familiar commands will appear, allowing you to update text, colors and other elements in your document.
4. You are now ready to make changes right in your internet browser – no need to open up a separate program.

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That's Why
I Use SharePoint®

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Life win

WORD SCRAMBLIN'

Your brain, like the rest of you, requires regular exercise to stay healthy and fit. Snap your brain out of its regular fitness routine by unscrambling these three words:

TTLAO

PYODEL

MRLEAPDONI

PALINDROME

DEPLOY

TOTAL

ANSWERS